

RETIRED EDUCATORS ASSOCIATION OF IDAHO STANDING RULES

- I. State Biennial Convention
 - A. The convention will rotate and be hosted by the Northern, Eastern, and Western Regions so as to be in each region every third rotation.
 - B. State will pay the first \$200 start-up fund to the host unit on the years of the State Convention.
 - C. Those expected to attend are: State President, President-Elect, Secretary, Treasurer, Executive Director, State Committee Chair(s), Region Coordinator(s), and Unit Presidents.
 - D. Travel, Meals, and Lodging: See Travel, Meals, and Lodging reimbursement for Board of Directors in section IV-1b.
 - E. Registration fees are paid by each member attending.
- II. Regional Conferences
 - A. State Officers are encouraged to attend in their respective regions and pay their own registration and expense.
 - B. President's, President-Elect's, and Executive Director's or an assigned designee's for any one of these positions expenditures will be reimbursed according to Travel, Meals, and Lodging reimbursement rules in Board of Directors section IV-1b.
- III. Communication
 - A. Communications: The State President, President-Elect, and Executive Director will receive copies of all communications sent to the membership.
 - B. GEMS:
 - 1. The GEMS shall be published three (3) times yearly with emphasis on upcoming events as well as past happenings on September 15, January 15, and March 15
 - 2. The reports from State Officers, Executive Director, Committee Chairs, Regional Coordinators, and Unit Presidents as well as any other general information shall be sent to the GEMS editor by the first of each of those months.
 - 3. GEMS shall be posted on the website (idahoretirededucators.org) by the webmaster within five (5) days of receipt of the issue, and each unit is then to make copies to be distributed to those members without internet access.
 - C. Website shall distribute information about REA-I and its activities.
 - D. Social Media: Facebook, Twitter, and other forms of social media may be used to keep members updated.
- IV. Board of Directors
 - The Board of Directors will meet according to the following schedule:
 - 1. August Meeting: time and location determined by the Executive Committee.
 - a. Expected Attendees: State President and/or Co-President, President-Elect, Executive Director, Secretary, Treasurer, Regional Coordinators, State Committee Chairs, and Unit Presidents.
 - b. Travel, Meals, and Lodging:
 - 1. The rate of reimbursement for mileage from the State will be at the Federal reimbursement rate or a rate agreed upon by the Board of Directors at the annual August board meeting based on how much our State treasury can support. If flying is the travel mode, it should be at a savings to the State over mileage.

2. The rate of reimbursement for meals is limited to \$30 per position per day if no meals are provided to the group; if meals are provided to the group, the reimbursement will be reduced by \$10 per meal provided. (Note: Alcoholic beverages will not be reimbursed.) Reimbursement will be made upon receipts.
 3. Reimbursement for lodging will be based on a shared room with another Board member and paid upon receipts. If you choose to share with someone other than a Board member, half of the lodging expense will be reimbursed by the State. You may request help to find a board member to share a room with or find another board member on your own.
Note: The State will reimburse only one co-position (i.e.: co-chairs, co-presidents, etc.) for mileage, meals, and lodging. For example, the State will only reimburse up to \$30 for meals, to be shared between co-positions; each co-position is not entitled to a reimbursement of \$30. In the event the co-positions desire to travel to the same meeting or event, prior approval must be received from the State for additional meals, mileage, and lodging reimbursement. Approval from the State shall be within its sole discretion, and shall be based upon a majority vote from the State officers.
2. January Meeting: Time and location determined by the Executive Committee.
 - a. Expected Attendees: see Board of Directors August Meeting (IV-1a)
 - b. Meeting will be held as a Conference Call
 3. Board of Directors Business Meeting held in April in conjunction with the State Biennial Convention
 - a. Expected Attendees: see Board of Directors August Meeting (IV-1a) and elected delegates
 - b. The number of delegates allowed by each unit at the REAL business meeting will be determined by the number of members paying dues to the state during the current fiscal year. (One per each ten or part thereof)
 - c. Expenses:
 - a. Board of Directors: See Travel, Meals, and Lodging reimbursement for Board of Directors in section IV-1b.
 - b. Delegates: A unit with 1-4 Delegates will be reimbursed for one car mileage; 5-8 Delegates will be reimbursed for two cars mileage; 9-12 Delegates will be reimbursed for three cars mileage; and so on...

V. Other

1. Reconciliation: The State President, with the approval of the Executive Committee, has the authority to revise the budget for each activity to conform to the annual income.